



Minutes for Meeting Book - March Board Meeting

03/19/2024 | 05:30 PM - 08:11 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell

Attendees (18)

Greg Zylka; Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Doug Dahlberg; Paul Drange; Chris Kircher; Marcus Miller; Sara Nagel; Susan Nanik; Robb Reid; Jeremy Schwartz; Sharon Thiel; Lee Westrum; Katrina Wood

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 pm with the aforementioned members present.

Nagel moved, seconded by Dahlberg, to accept the agenda as corrected. Motion carried.

Making Rural Life Healthier- Kenneth Holmen, MD, President and CEO, CentraCare

Dr. Kenneth Holmen presented Making a Rural Life Healthier.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Thiel, to accept the Regular and Organizational Board Minutes on February 20, 2024. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Chief Financial Officer

Mike Carlson presented the Financial reports.

Consideration of Claims

Nagel moved, seconded by Barrows, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated March 12, 2024. Motion carried.

Consent Agenda

Kircher moved, seconded by Dahlberg, to accept the Consent Agenda as follows:

1. Personnel Recommendations
 2. Resolution to Approve Ratification of Cooperative Contracting Awards
 3. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 - Indoor Fitness Equipment with Related Accessories and Services
 - Forklifts and Lift Trucks with Related Services
 - Public Sector and Education Administration Software Solutions with Related Services
 - Indefinite Delivery Indefinite Quantity- Texas
 4. Sourcewell Staffing and Program Recommendations and Rationale
 5. Interstate Compact Agreement between The Port of Port Angeles and Sourcewell
- Motion carried.

Program/Department Updates

Brandon Town, Senior Procurement Analyst, and Tony Glenz, Director of Cooperative Contracts presented a day in the life of a Sourcewell employee.

Jeremy Schwartz, Chief Operations Officer; Susan Nanik, Chief Human Resources Officer; Mike Carlson, Chief Financial Officer; and Marcus Miller, Chief Legal Officer, presented updates on the following topics:

- Empowering Smart Work
- Procurement Documents
- Human Resources and Facilities
- LEAP Cohort Summary

Old Business

New Business

Executive Director Update- Dr. Chad Coquette, Executive Director

Dr. Chad Coquette gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Barrows moved, seconded by Nagel, to adjourn the meeting at 8:11 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - March 2024**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
	Staffing with Related Services and Solutions
Requesting Board permission to Re-Solicit the following categories:	
Indoor Fitness Equipment with Related Accessories and Services	
Forklifts and Lift Trucks with Related Services	
Public Sector and Education Administration Software Solutions with Related Services	
Indefinite Delivery Indefinite Quantity - Texas	

NEW CONTRACTS		
Supplier Name	Contract Number	Solicitation Title
22nd Century Technologies	121923-CEN	"Technology Products and Services with Related Solutions"
A3 Communications	121923-A3C	"Technology Products and Services with Related Solutions"
Carahsoft Technology Corp.	121923-CHS	"Technology Products and Services with Related Solutions"
CDW Government	121923-CDW	"Technology Products and Services with Related Solutions"
Computer Aid, Inc.	121923-CAI	"Technology Products and Services with Related Solutions"
DGR Systems	121923-DGR	"Technology Products and Services with Related Solutions"
Diverse Tech Services	121923-DVT	"Technology Products and Services with Related Solutions"
Extreme Networks	121923-EXN	"Technology Products and Services with Related Solutions"
Fortinet, Inc.	121923-FTN	"Technology Products and Services with Related Solutions"
GovConnection	121923-GVC	"Technology Products and Services with Related Solutions"
Ideal System Solutions	121923-IDL	"Technology Products and Services with Related Solutions"
iTAD Solutions	121923-ITD	"Technology Products and Services with Related Solutions"
SHI International Corp.	121923-SHI	"Technology Products and Services with Related Solutions"
U.S. TelePacific Corp.	121923-UST	"Technology Products and Services with Related Solutions"
Crossroads Ambulance Sales & Service	122123-CRR	"Ambulance and Emergency Medical Service Vehicles"
Demers Ambulance	122123-DEM	"Ambulance and Emergency Medical Service Vehicles"
Excellance, Inc.	122123-EXL	"Ambulance and Emergency Medical Service Vehicles"
Medix Specialty Vehicles	122123-MDX	"Ambulance and Emergency Medical Service Vehicles"
P.L. Custom Body and Equipment Co.	122123-PLC	"Ambulance and Emergency Medical Service Vehicles"
REV Group, Inc.	122123-RVG	"Ambulance and Emergency Medical Service Vehicles"
CONTRACT EXTENSIONS		
Supplier Name	Contract Number	Solicitation Title
Mitsubishi Logisnext Americas	091520-MCF	"Forklifts and Lift Trucks with Related Services"
Core Business Technologies	042020-WWR	"Fee Management and Online Payment Portal Software Solutions"
Rycor Solutions	042020-RYC	"Fee Management and Online Payment Portal Software Solutions"
Blue Bird Bus	063020-BBB	"School Buses with Related Accessories, Supplies, Parts and Services"
Poligon by PorterCorp	012621-PPC	"Open Air Structures and Accessory or Utility Buildings with Related Equipment and Services"
Greenfields Outdoor Fitness	010721-GRN	"Outdoor Fitness Equipment with Related Accessories and Services"
Landscape Structures	010721-LSI	"Outdoor Fitness Equipment with Related Accessories and Services"
Online School Management	040220-ONL	"Fee Management and Online Payment Portal Software Solutions"
Blue1 Energy Equipment	092920-TAN	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
Epson	030321-EPS	"Copiers, Printers, and Multi-Function Devices, with Related Supplies, Accessories and Services"
HP, Inc.	030321-HPC	"Copiers, Printers, and Multi-Function Devices, with Related Supplies, Accessories and Services"
Ricoh USA	030321-RCH	"Copiers, Printers, and Multi-Function Devices, with Related Supplies, Accessories and Services"
Toshiba	030321-TOS	"Copiers, Printers, and Multi-Function Devices, with Related Supplies, Accessories and Services"
Xerox Corporation	030321-XOX	"Copiers, Printers, and Multi-Function Devices, with Related Supplies, Accessories and Services"

CONSENT AGENDA ITEMS

